



COUNTY OF NORTHERN LIGHTS

POLICY

ENVIRONMENTAL SPILL PREVENTION & RESPONSE

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INTRODUCTION

The purpose of this plan is to document spill prevention and response requirements. Each County of Northern Lights work site will develop a spill prevention and response plan based on the requirements and template provided.

SCOPE

This procedure applies to all County of Northern Lights operations. When work is performed on a non-owned or operated site, the operator's program shall take precedence, however, this document covers County of Northern Lights employees and contractors and shall be used on owned premises, or when an operator's program doesn't exist or is less stringent.

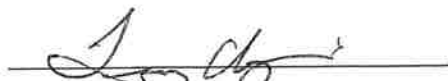
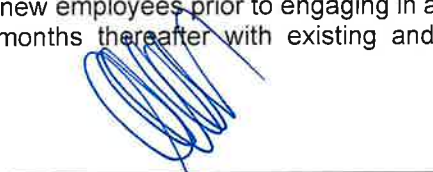
REQUIREMENTS

Each work site spill prevention and response plan shall contain the following requirements:

- Chemical substances should be stored in proper containers to minimize the potential for a spill. Whenever possible, chemicals should be kept in closed containers and stored so they are not exposed to storm water.
- The program must identify chemicals used that may be potentially spilled or released. This will include both liquid chemicals used at our facilities or brought on to owner client sites.
- Spill kits must be adequate for any anticipated spills. A proper spill kit must contain the appropriate supplies for materials that may be spilled. Supplies must be easily accessible when required, and considerations must be made for both the type and quantity of materials. The contents of spill response kits shall be periodically assessed to ensure the availability of adequate spill response supplies and adjust inventory as necessary.
- Employees must be instructed on spill prevention and the proper response procedures for spilled materials. The training should include materials available for use, proper waste disposal, and communication procedures.
- Areas where chemicals may be used or stored must be maintained using good housekeeping best management practices. This includes, but is not limited to clean and organized storage, labeling and secondary containment where necessary.
- Proper communication measures for employees to initiate in the event of a spill will be created on a site by site basis. Communication procedures will be based on type and quantity of materials spilled.
- Environmental spills shall be reported to environmental authorities when required. Reporting procedures will be based on type and quantity of materials spilled.

COMMUNICATION

As per the County of Northern Lights Safety Management System Manual, and corporate communication policy, all applicable policies and procedures are reviewed with all new employees prior to engaging in any work activities (during orientation) and annually every twelve months thereafter with existing and/or returning employees (refresher training).


Chief Elected Official
Chief Administrative Officer